

**BAY HARBOR MINOR HOCKEY ASSOCIATION
BOARD OF DIRECTORS MEETING
Saturday, January 10, 2009
Location: Pokey's Restaurant
(Minutes)**

MEMBERS PRESENT: President: Anton Steiner; EVP/Ice Convener: Monica Lewis; Registrar: Betsy Reader; Controller: Michelle Sullivan; Dir. Technology: Pat Short; Dir. Player Dev.: Jeff Ettley; Secretary: Ernie Guzman; Director At Large: Mike Diehr
MEMBERS EXCUSED: Vic Venasky
OTHERS/GUESTS: Kelly Sullivan

AGENDA ITEM / PRESENTATION / DISCUSSION	CONCLUSION/ RECOMMENDATION/ ACTION	FOLLOW-UP/ RESPONSIBLE PARTY
1. Meeting Called to Order		
	a. Tony Steiner convened the meeting at 11:43 am	
2. Opening Comments & Introductions		
a. President's Report	a. There was no December SCAHA meeting, thus nothing to report at this time.	a. Report to be given at next meeting.
b. EVP Report:	b. Upcoming elections for board members – April 2009. To prepare for this, request for nominations will be e-mailed to all members of the club.	b. Tony suggested to contact parents in effort to increase parent participation. Attention to be paid to the Mites and Squirt teams' parents. To be reviewed at next meeting: presently unfilled board positions such as Equipment Manager and other crucial positions
c. Minutes of the BOD Meeting, November 15, 2008 were previously e-mailed for review and comments	c. Move for approval of said minutes was made, seconded and unanimously voted for as approved	
3. Controller's Report		
Michelle Sullivan reported on: a. Club Checking account: current balance and liabilities	a. 1. \$38,000 positive balance in bank account pending invoices from some rinks such as Paramount, Valley Ice 2. Fundraisers: Sales/Ruby's – expecting between \$200 – \$300 3. Taxes are being prepared; Quickbooks not as user friendly as expected 4. Dues are all current, even with new team members	a. 1. Considering B of A for a Point of Service (POS) terminal to facilitate collection of fees, etc. 2. Scholarship to be discussed (below)
b. Projected asset balance pending future ice time & discretionary budget expenses		b. Future ice time – pending status of rink renovation (see Action Items below)
4. Action Items		
a. Review Rink Status & Ice Scheduling for seasons' end	a. Support posts are in, but methane gas is an issue. Current status is on a month-to-month basis; Practice Ice @ PV and Paramount; Home Games @ Valley Ice arranged through remainder of season; Ice time amounts to 2-3 hrs / week Squirts and Pee Wees	a. March Playoffs expected; Ice time and locations TBD; Culver Ice @ \$325/hr may have available time, compare cost to Paramount @ \$285/hr
b. President's Day Tournament Status and Expenses	b. Phoenix Tourney: Bantams & Pee Wees (Parents to pay) Squirts in San Diego	b. Squirt parents had collected \$200 per player on their own, will need to be reimbursed; will need an invoice. To address accounting of any future collection of monies, will invite Squirt team representative to next meeting.
c. Update on SCAHA Scholarship Awards	c. Some players have been awarded, but check from SCAHA not received yet.	c. More details to be brought to next BOD meeting.

d. Update on Fund Raising Activities	d. Activities include; Ruby's x 3; LA Kings Program sales; hot chocolate (Pee Wees); Pampered Chef (\$120)	d. Tony brought up whether to use funds for scholarship and for banquet costs; to review at next meeting expected income and potential allocations
e. Update on Awards banquet	e. Banquet: 4/5/09 at Torrance Hilton; Time TBD; Everybody pays: Kids: \$14, Adults \$36	e. Team Managers to obtain RSVP and head count from each team; Monica to look into trophies
f. Post Season Ice/Off Ice Activities	f. Tony advised the BOD that the timeline for Skating Edge renovations completion is unknown and this spring's Super League not expected to be based out of Toyota Center. It is recalled that our Fire and Ice clinics served as advertising our program and did indeed garner players	f. Tony suggested coming up with ideas for a similar line of post season clinics for all levels: Mites, Squirts, Pee Wee and Bantams. Further ideas to be discussed at next meeting
g. Bay Harbor Office-mail delivery issues	g. Due to the Skating Edge construction, regular (snail) mail has not been regularly delivered and/or picked up at Vic's Pro shop. Similar issues arise regarding phone calls to the club.	g. After brief discussion it was agreed to investigate purchase and installation of a locked mail box outside of the building. Patrick to setup an (800) number with voice mail that can retrieved remotely
5. Board Member Reports and Discussion Items		
a. Ice Convener	a. See Above, Section 4	.
b. Director of Technology / Financial Development – Pat Short Community Outreach – Learn to Skate Program	b. Patrick discussed development of a 'Learn to Skate' program that he proposed to a Chamber of Commerce meeting attended by influential and funded entities such as President of the School Board, Mayor of Torrance, the Rotary Club, The Kiwanis Club. Our program would be aimed at first time skaters. There was a positive feeling overall and the offer was made to have our program funded jointly by the above.	b. Ideas were brought forth to consider renting the skates and offering them free to the 'students', purchasing ice time, paying for instructors, even having our older club skaters to volunteering as Skate Buddies. Patrick suggested that our club should become a member of the local Chamber of Commerce to have regular access to their meetings and continue the process of arranging for funding of the program as a community service.
c. Registrar – Betsy Reader – TBD	c. Final Rosters due January 15, 2009. All teams made their minimum roster quotas.	
d. Director of Coaches – TBD (Not present)		
e. Director of Player Development – ACE Coordinator – Jeff Ettley - TBD	e. Player educational and safety informational items are currently being passed on via e-mailed to all players.	
6. Other Business		
a. Coach Meetings	a. Mike Diehr suggested that regular meetings should be held amongst the coaches and that a process of coach evaluation should be in place. In addition, there are three rookie coaches who may benefit from additional training and support in terms of coaching development.	a. There was general agreement that such meetings should take place and will be planned potentially to coincide with BOD meetings.
7. Adjournment		
	a. Tony Steiner adjourned the meeting at 1:21 pm	